



# Constitution and By-Laws of Club Camera Tucson

## ARTICLE 1

This nonprofit organization will be known as "*Club Camera Tucson.*"

## ARTICLE 2– Mission Statement

The purpose of Club Camera Tucson is to create and maintain an active photographic community which supports members in their growth and development as photographers and provides varied opportunities for gaining knowledge, skill development, technical improvement, expansion of perspective, sharing of photographic art, and enjoyment of the craft.

## ARTICLE 3– Meetings

Regular meetings of the club will have a place, date, and time stipulated by the Executive Board. All official meetings of the club and the Executive Board will be conducted with order and decorum.

## ARTICLE 4– Website

The official information for the club will be via the Internet on the club website; information will be updated as needed or requested by the President or Executive Board and made available to the membership to provide information on club functions and articles of interest.

## ARTICLE 5– Membership

Persons interested in photography may apply for membership. Application forms will be provided by the Membership committee or downloaded from the club website.

## ARTICLE 6– Officers

The following officers will be elected by the membership: President, Vice-President, Secretary and Treasurer.

## ARTICLE 7– Committees

The following standing committees will be established to conduct club activities as provided in Article 7 of the by-laws: Program, Membership/Publicity, Competition, and Website. Chairpersons of standing committees will be appointed by the President with approval of the Executive Board. Special committees may be appointed by the President as required and discharged by him when they have completed their assignments.

## ARTICLE 8– Executive Board

The management of the club will be directed by the Executive Board composed of the elected officers, the chairpersons of the committees, and the past president ex-officio. Five (5) members of the Board will constitute a quorum.

## ARTICLE 9– Amendments

Amendments to the Constitution may be presented by a member to the Executive Board and, if approved, may be adopted by a two-thirds majority vote of the members present and constituting a quorum at a regular meeting. Amendments to the By-Laws of this Constitution may be proposed by a member to the Executive Board and, if approved, may be adopted by a majority vote of the members present and constituting a quorum at a regular meeting.

## ARTICLE 1– Meetings

Club meetings will be held on the 2nd and 4th Thursdays. Competition meetings are typically on second Thursdays. Program meetings, and the business meeting, will be typically held on the 4th Thursday. Executive Board meetings will be held at the discretion of the President and as often as necessary to transact the business of the club.

## ARTICLE 2– Membership dues

All members' terms of paid membership expire on August 31 yearly and are renewable starting September 1. Dues are set by the Executive Board and are payable to Membership committee.

## ARTICLE 3– Sponsorship

Any member may sponsor new members. A total of four new members wins the sponsor a free one-year membership.

## ARTICLE 4– Finance

The fiscal year will be September-August. The fiscal year is set by the Executive Board. Annual reports to be rendered to the membership. Club bank accounts may be signed by one of two different officers—usually the Treasurer but may instead be signed by the President.

## ARTICLE 5– Elections

Elections of club officers to be held annually. The President will appoint a nominating committee composed of members not on the Executive Board. The committee will prepare a single slate of officers, and get their agreement to serve if elected. The chairperson will present the slate at the 2nd May meeting (additional nominations can be made from the floor). A written ballot will be taken. Elections will be at the club's 2nd June meeting. Vacancies in the club offices will be filled by the President, along with approval of the Board. Vacancy of the President's office will be filled by the Vice-President, or if we have no current Vice-President, by a vote of the membership.

## ARTICLE 6– Duties of Officers

**Duties of the President:** a. Preside at club and Executive Board meetings, b. Appoint chairpersons of committees, c. Act as club spokesman, d. Supervise and be familiar with club activities. **Duties of the Vice-President:** a. Assume duties of the President in his absence, b. Be club Program chair or Competition chair, c. Act as club director on Executive Board. **Duties of the Secretary:** a. Keep records of minutes of board meetings, b. Maintain and keep club records, including copies of competition results. c. Conduct correspondence for the club, d. Act as club director on the Executive Board. **Duties of the Treasurer:** a. To maintain financial records of the club, b. To have sole custody of club income and expenditures, c. To provide an annual report to members and a report at each executive board meeting, d. To act as club director on the Executive Board.

## ARTICLE 7– Duties of Committees

The activities of club committees will be determined by the Executive Board. Those activities will be carried out by the committee chair and members appointed by the chair to the respective committees. Committee chairs will prepare reports of activities and progress periodically for presentation to the Executive Board or to the membership of club meetings, and act as club directors on the Executive Board. Committee chairpersons will prepare and present annual reports to the new board.

## ARTICLE 8–Quorum

A quorum of the membership for conducting club business will consist of not less than one-third (1/3) of the entire membership.